

Preparing Your Items

Prepping Your Clothing

QUICK TIP:

Before sitting down to enter items, sort all your clothing by gender & size--the software will prefill the same category, size, and price as the last item entered, so all you'll need to enter is a new item description for each piece. 😊

We recommend having a few things ready before you begin:

- Hangers (child sized, unless for sizes 8/10/12/14, then adult sized)
- Ziploc bags (quart and gallon sizes)
- Safety pins

Clothing should be freshly laundered, on hangers (with the hanger 'hook' pointing to the left), with all snaps, buttons, and zippers fastened. EXCEPTION: Pajamas should NOT be on hangers. They should be folded and put in a gallon-sized Ziploc bag. Generally speaking, outfits sell a little better than individual pieces. If an item has coordinating accessories (hair pretties, socks), please put them in a small Ziploc bag and attach them to the hanger or the item directly.

Prepping Your Toys

All toys must be clean, complete, and in great condition. All loose pieces should be put into Ziploc bags and attached to the main piece. You can also create a 'lot' by packaging items together.

Tag Entry

Log in to the [CONSIGNOR'S HOMEPAGE](#).

On the left, under Activities, click “Work with Consigned Inventory”.

This will bring up the item entry screen. Now simply **choose your category**, **select the size** (for clothing), **enter the item description** (be as detailed as you can—rather than typing “shirt”, please type “red XYZ <brand> short sleeved shirt”), **enter price and quantity** you are selling. Depending on your preference, you can also **check the “discount” box** to allow your item to be sold for half of the sales price printed on the tag. You can change this option on any item. (This is a wonderful way to sell items that would have previously gone unsold.) If you do not want to pick up your unsold item, you can **check the “donate” box**. Checking this box only applies to this *specific item*—you may choose all or only a few of your items to be donated if unsold.

Tag Printing

Before printing tags, gather the following items:

- Brightly colored cardstock paper, 60lb+ (each sheet will fit 6 tags)
- Scissors or other paper cutter
- Shipping tape or painter tape
- Tagging gun and plastic hang tags (available to rent, \$5, or purchase, \$10)

Please DO NOT use plain copy/printer paper for your tags! This type of paper is too lightweight, will rip far too easily, and won't scan properly. Additionally, do not use the “fine” setting on your printer! The ink becomes too concentrated

on the paper and will not scan. Using the “normal” printer setting is the best option, but make certain that your printer ink is uniform and does not have lighter or darker areas on the tag. Also, if the barcode becomes smeared or smudged, please reprint that tag. Having clear, legible barcodes will make the check-out process much faster for our shoppers.

To print: Log in to [CONSIGNOR'S HOMEPAGE](#)

On the left, under Activities, click on “Work with Consigned Inventory”. Then you can choose to “Print All Tags”, or “Print Selected Tags”.

Item Limits

It has become necessary to limit the amount of certain items that can be brought to the sale. Our goal is to sell the vast majority of the items you bring to us—you certainly didn't spend so much of your valuable time tagging your items just to bring them back home with you when they don't sell. Please be respectful of our item limits—they are based on our past experience. You are welcome to bundle multiple pieces together (3 onesies in a bag, a multiple piece outfit, etc.) as long as one price tag is used.

- **Children's Clothing**—150 items or less
- **Bagged Pajamas/sleepers/onesies**—5 items or less. This **IS** included in your 150 clothing item limit.
- **Maternity Clothing**—5 items or less. This is **NOT** included in your 150 clothing item limit.
- **Shoes**—5 items or less. We have unfortunately been receiving a large amount of unacceptable shoes (excessive scuffing, dirt embedded in the soles, creasing of the toe compartment). Please ensure that the shoes you plan to bring are of the highest quality and show very minimal wear.
- **Stuffed Animals**—2 per consignor. And please, only recognizable characters (Build-a-Bear, CareBears, Beanie Babies, educational/interactive). The others just don't sell.
- **VHS & Audio Cassette Tapes**—Sorry, due to extremely low demand, VHS and audio cassette tapes will no longer be accepted.

No Walmart clothing please.

Cleanliness Guidelines

Clothing—must be free of stains, holes, and excessive fading. Frequently, clothing that has been stored for a period of time has yellow-ish areas of discoloration. A simple soaking in a stain remover (such as OxyClean) will typically take care of this problem & will make your garment acceptable for sale.

Shoes—please clean top and bottoms. Only shoes that are new or show only minimal wear will be accepted. An **acceptable** pair of shoes will have *very little* (if any) scuffing on the toes and heels, no dirt marks, and have minor sole wear. An **unacceptable** pair of shoes will have significant scuffing, sole wear, dirt, or bending/creasing of the shoe in the toe area.

Strollers/Car Seats/Highchairs/Bouncers/Swings—make certain that any item you bring is perfectly clean—there should be absolutely no dirt, dust, or food residue. It's best to launder all removable fabric surfaces. While the cover is off, make sure that any crumbs are completely cleaned out and that personal information (names, addresses, phone numbers) has been removed. We love using Armor-All on tires and rubber surfaces! It can significantly improve the visual appeal of your item, which directly impacts the sales price.

Infant Accessories—these items are notorious for collecting spit up and other undesirable things! Please use a non-toxic cleaner and thoroughly scrub clean prior to sale. Even something as non-porous as an infant bath tub needs a quick cleaning to remove soap residue.

While we may be strict about the cleanliness of the items that come to our sale, it really benefits us all. For you, cleanliness can mean the difference between making a sale or not. For Dandelion Wishes, cleanliness can mean the difference between a shopper returning or not. A successful sale, and having a solid reputation of having clean, quality items is a great benefit to us all. This is a partnership!